

Training and Authorization policies for GB1 with spin coater

1. Training will be based on first come first basis. It is in a sequence based on training request date.
2. SO/Co-SO will approve the training request.
3. AU will be assigned for overview, training and hands-on sessions.
4. Trainee should go through the reading material before coming for overview session.
5. Trainee should coordinate with AU for scheduling the training session.
6. AU must book the slot for training using Equipment Usage-Training Request ID of the trainee.
7. Training should be conducted in minimum 3 sessions including overview and hands-on by assigned AU.
8. Trainee would be authorized after authorization test conducted by SO/Co-SO.

Process request policies for GB1 with spin coater

1. Process request for sample measurement would be entertained on first come first basis depending on the request date.
2. SO/Co-SO will approve the process request.
3. Au will be assigned sequentially.
4. AU must book the slot for measurement using Equipment Usage-Process Request ID of the trainee.